

[? Help](#)

Job details

Job 1 of 1

[Apply to job](#)[Send to friend](#)[Save to cart](#)[View similar jobs](#)**Supplemental**[Click to view Supplemental Application Information](#)

All applicants for this job announcement are required to complete and attach the Supplemental Questionnaire Form to their standard employment application.

Bulletin Number

41047BR

Type of Recruitment

Open Competitive Job Opportunity

Department

Mental Health

Position Title

INFORMATION TECHNOLOGY SPECIALIST II

Additional Title

INFORMATION TECHNOLOGY SPECIALIST II/IT ENTERPRISE ARCHITECTURE & STANDARDS

Exam Number

22570A

Filing Type

Open Continuous

Filing Start Date

08/18/2014

Salary Type

Monthly

Salary Minimum

9612.82

Salary Maximum

12607.56

Position/Program Information

Reports to the Department of Mental Health Chief Information Officer. Acts as the IT Enterprise Architect.

Essential Job Functions

- Leads the evolution of the enterprise architecture function. That is, coordinates and updates the department information, technical and solution architectures including interfaces with other County department and external entity systems.
- Leads the identification and analysis of enterprise business drivers to derive information, technical and solution architecture requirements.

- Leads and facilitates the evolution of governing principles to guide information, technology and solution decision making for the enterprise.
- Identifies organizational requirements for the resources, structures and cultural changes necessary to support the enterprise architecture.
- Oversees the evaluation and selection of hardware and software product standards, as well as the design of standard configurations.
- Oversees enterprise architecture implementation and ongoing refinement activities based on business requirements and IT strategies.
- Oversees the documentation of all architecture design and analysis work.
- Leads the development and execution of a communication and education plan for the enterprise architecture.
- Promotes the enterprise architecture process and achievement of strategic outcomes.
- Directs and leads members of Enterprise Architecture and Standards Section.
- Develops enterprise information systems plans. Contributes to budgetary and business automation planning processes.
- Leads large/complex information technology projects.
- Provides expert technology consultation to senior management.
- Provides expert consultation with project teams acquiring or developing applications to fit systems to architecture, as well as to identify when it is necessary to modify the

architecture to accommodate project needs.

- Provides expert consultation with project teams developing databases and business intelligence reporting to fit systems to architecture, as well as to identify when it is necessary to modify the architecture to accommodate project needs.
- Consults with infrastructure development projects to fit infrastructure to architecture, as well as to identify when it is necessary to modify the technical architecture to accommodate infrastructure needs.
- Establishes standards for and reviews technical specifications in RFPs/RFOs for work by outside consultants and vendors to ensure contract work is compatible with enterprise architecture.
- Analyzes technology industry and market trends and determines their potential impact on the enterprise.
- Acts as solution architect for large/complex information technology projects.

Requirements**Selection Requirements :**

Two (2) years of full time, paid experience, within the last (3) three years, at the level of Los Angeles County's class of Information Technology Specialist I* with responsibilities for the creation and evolution of the overall IT enterprise architecture in a centralized information technology organization**.

Physical Class

Physical Class II – Light: Light physical effort which may include occasional light lifting to a 10 pound limit, and some bending, stooping or squatting. Considerable walking may be involved.

**License(s)
Required**

A valid California Class C Driver License or the ability to utilize an alternative method of transportation when needed to carry out job-related essential functions.

**Desirable
Qualifications**

- A Bachelor's degree or higher in Computer Science, Information Systems or closely related field from an accredited**** college or university.
- Experience working with health care related information systems.
- Knowledge of data privacy and security requirements surrounding Health/Mental Health Care (HIPAA).
- Experience working in multiple IT architecture areas (information, application, and/or technical).
- Enterprise Architecture related certifications and/or Enterprise Architecture related professional organization memberships.
- Experience in an architecture related supervisory role***.

**Special
Requirement
Information**

In order to receive credit for any college course work, or any type of college degree, such as Bachelor, or Master degree, or for completion of a certificate program, you must include a legible copy of the official diploma, official transcripts, or official letter from the accredited* institution which shows the area of specialization; or official certificates with your application within 15 calendar days of filing. NOTE: If credit is given to course work, transcripts must indicate completion of required course work.

*Experience at the level of Information Technology Specialist I in the County of Los Angeles is defined as acting as a consultant, technical expert, systems architect, or a project manager in a departmental Information Technology organization.

**Centralized IT organization is defined in

the County of Los Angeles as that which is responsible, under the direction or guidance of the chief Information Technology official (or, at Sheriff Department, the coordinated executive command structure) for the department or major organizational unit, for providing comprehensive IT services including analysis, design, acquisition, and/or development, implementation, maintenance, or support of information systems; and in which the work performed is in direct relationship to the IT.

***An architecture related supervisory role could include responsibility for information, application and/or infrastructure design. This is in contrast, e.g. to a supervisory role in desktop support.

**Accreditation
Information**

****Accredited institutions are those listed in the publications of regional, national or international accrediting agencies which are accepted by the Department of Human Resources. Publications such as American Universities and Colleges and International Handbook of Universities are acceptable references. Also acceptable, if appropriate, are degrees that have been evaluated and deemed to be equivalent to degrees from United States accredited institutions by an academic credential evaluation agency recognized by The National Association of Credential Evaluation Services or the Association of International Credential Evaluators, Inc. (AICE).

**Examination
Content**

This examination will consist of a qualifying assessment of each candidate's background on the basis of information provided on application and supplemental questionnaire at the time of filing to determine the level and scope of the candidate's preparation for this position. The candidates with the highest qualifications as determined by the screening process will be invited to the interview weighted 100%. The interview will assess education, experience, personal fitness and general knowledge and abilities to perform the duties of the position.

Candidates must achieve a passing score of 70% or higher in this examination in order to be placed on the Eligible Register.

**Special
Information**

While the positions in the Chief Information Office Bureau normally work during regular County daytime business hours, appointees may be required to work any shift, including evenings, nights, holidays or weekends.

**Vacancy
Information**

The eligible register resulting from this examination will be used to fill a vacancy in the Department of Mental Health, Chief Information Office Bureau.

**Eligibility
Information**

The names of candidates receiving a passing grade in this examination will be placed on the eligible register in the order of their score group for a period of six (6) months following the date of promulgation. No person may compete for this examination more than once every six months.

**Available Shift
Application and
Filing
Information**

Any

ONLINE FILING ONLY

Applicants are required to complete and submit an online Los Angeles County Employment Application and Supplemental Questionnaire in order to be considered for this examination. Paper applications, resumes, or any unsolicited documents will not be accepted in lieu of completing the online application. This examination will remain open until the needs of the service are met and is subject to closure without prior notice.

INSTRUCTIONS FOR FILING ONLINE:

To apply online, CLICK on the tab above or below this bulletin which say, Apply to Job .

Click on the link below to access the Supplemental Questionnaire:

Apply online by clicking on the tab above or below this bulletin that reads, "Apply to Job" so you can apply online and track the status of your application and get notified of your progress by email. Applications must complete and submit their online applications and upload required documents (e.g., Supplemental Questionnaire, Resume, etc.) as attachment(s) during application submission or sent by email to cyeung@dmh.lacounty.gov within 15 calendar days from date of application submission. Please include exam number and exam title in the subject line.

The acceptance of your application will depend on whether you have clearly shown that you meet the Selection Requirements. To receive credit, your online application must show complete license, education and work experience information. License information section must show title of license, license number, original date of issue, and expiration date. Education information section must include name and address of school attended, complete dates attended, name of course/s taken, number of units earned, and degree/s earned. Work experience section must include job title, employer name and address, name of work area/facility, actual payroll title held and not the working and/or functional titles, from/to dates of employment including month, day and year, total number of months, total number of hours worked per week - not a range of hours (full or part-time), and complete and detailed description of related job duties. If range of hours is provided, experience will be prorated based on the lowest number hours worked per week. List separately each job experience to be evaluated.

All information is subject to verification. Applicants may be rejected at any stage of the selection process.

**County of Los
Angeles
Information**

View details regarding Employment Eligibility Information, Social Security Act of 2004, Records of Convictions, Veterans Preference Credit, Los Angeles County Child Support Compliance Program, Americans with Disabilities Act of 1990 and the California Fair Employment and Housing Act by clicking on the link below:

[COUNTY OF LOS ANGELES BULLETIN INFORMATION](#)

OR

Visit <http://hr.lacounty.gov> to view the above information. Click on Job Info Center Tab, and then click on County of Los Angeles Bulletin Information link under Some helpful links section.

Equal Employment Opportunity: It is the

policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, religion, sex, national origin, age, sexual orientation, or disability.

All positions are open to qualified men and women pursuant to the Americans with Disabilities Act of 1990 and the California Fair Employment and Housing Act.

The County will make reasonable accommodations.

Department Contact Name	Celia Yeung
Department Contact Phone	(213) 738-2823
Department Contact Email	cyeung@dmh.lacounty.gov
ADA Coordinator Phone	(213) 738-2823
Teletype Phone	(800) 735-2922
California Relay Services Phone	(800) 735-2922
Job Field	Information Technology
Job Type	Technicians

[Apply to job](#)[Send to friend](#)[Save to cart](#)[View similar jobs](#)